

SCCEFC Leadership Nomination Form

PART A – TO BE COMPLETED BY NOMINATORS

IMPORTANT - Please **PRAY for the nomination** you are about to make, and **REVIEW the qualifications** in the following pages pertaining to the expectations required for the position.

Complete all fields / *Check as appropriate

1. We, as active members of the South Calgary Chinese Evangelical Free Church, nominate the following active member _____ to the position of
(Name of Nominee)

Church Board Director* Church Deacon* Elder* for the year of 2024.

2. **For a score of 1 (least) to 5 (most), give your understanding and impression of the Nominee on the followings:**

(a) Demonstrating a desire to do a noble task with servanthood spirit (1 Tim. 3:1)	
(b) Having a good/respectable reputation in church & community (Acts 6:3; 1 Tim. 3:7-8)	
(c) Demonstrating a life being full of the Holy Spirit (Acts 6:3)	
(d) Demonstrating wisdom as gained by knowledge of Scripture and keeping hold of the deep truths of the faith with a clear conscience (Acts 6:3; 1 Tim. 3:9)	
(e) Demonstrating good temperament, self-control, being respectable & hospitable among all people (1 Tim. 3:2)	
(f) Demonstrating a life free from addiction to controlling substances (1 Tim. 3:8)	
(g) Demonstrating integrity and honesty in monetary matters (1 Tim. 3:8)	
(h) Demonstrating a life of sincerity without double-tongued and malicious gossips (1Tim. 3:8 & 11)	
(i) Demonstrating good stewardship with personal / church resources. (1 Tim.3:5)	
(j) If married, demonstrating faithfulness to one spouse, good management with his/her children and household well (1 Tim. 3:4 &12)	
(k) Attending / serving corporate worships	
(l) Attending / serving in fellowship	
(m) Praying for others / the church	

3. **Spiritual gift/s of the Nominee for his/her nominated position:**

4. **Training / experiences of the Nominee for his/ her nominated position:**

5. **Please specify the leadership position you are recommending the Nominee for (e.g. Mandarin congregation, MOT – worship deacon):**

6. Signed & dated:

	Name	Current deacon/leadership role (if applicable)	Signature	Date DD/MM/YY
First Nominator				
Second Nominator				

Note:

- 1. The Nomination Committee may contact the nominators for further information.

PART B – TO BE COMPLETED BY NOMINEE

IMPORTANT - Please **PRAY for the nomination** you are about to accept, and **REVIEW the qualifications** in the following pages as to the expectations required for the position.

Complete all fields / *Check as appropriate

- I, _____, as an active member of the South Calgary Chinese Evangelical Free Church, accept the nomination to the position of
 Church Board Director* Church Deacon* Elder* for the year of 2024.
- Please indicate 'Y' for YES, 'N' for NO below. **Bolded items denote mandatory qualifications:**

Essential Qualifications	Y / N
(a) Member of SCCEFC for at least 2 years (Years since) and currently hold an active status	
(b) Active member of an SCCEFC fellowship (e.g. ministry, pastoral zone, cell group, adult life group)	
(c) Regular worship attendance SCCEFC	
(d) If married, good spousal relationship with his/her support to this nomination	
(e) Willingness to develop spiritual maturity and growth	
(f) Willingness to uphold and champion SCCEFC's constitution, policies, by-laws, and vision	
(g) Prays regularly with leaders and fellow brothers and sisters	
(h) Regular support to church finances and observance of tithing	
(i) Demonstration of humility, servant leader heart, team player, and good reputation	
(j) Demonstration of good management of relationship in the family	
(k) Demonstration of good management of relationships in the church & community	

3. Nominee's Profile:

Please send a photo of yourself, or with your family to office@sccefc.ca. Please provide additional information below:

- Number of Years attended SCCEFC [], Number of years as a born again and baptized Christian []
- Your testimony/faith journey
- Describe your experience in the ministries you have served in
- Calling to the nominated position

4. Nominee's Contact Information & Signature:

Nominee's Signature:	Phone number:
	Email:
	Date (MM/DD/YY):

Church Leadership Nomination Procedure Guidelines

A) Positions to be elected in the Joint Membership Meeting:

- 1) Church Board (CB) Directors
- 2) Ministry Management Team (MMT) Deacons
- 3) Cantonese Ministry & Operations Team (CMOT) Deacons
- 4) English Ministry & Operations Team (EMOT) Deacons
- 5) Mandarin Ministry & Operations Team (MMOT) Deacons
- 6) Up to 3 Elders

B) Three nomination tracks:

- 1) Nomination Committee
- 2) Church Board, MMT & MOT
- 3) Two active members may nominate an active voting member

Procedure to nominate an active voting member of SCCEFC

- 1) Pick up from the Church Office the Nomination Package comprising of (a) Nomination Form (Parts A & B), p.1-2; (b) Guidelines for Nomination Procedures, p.3-4; (c) Essential Qualifications & Scriptural Reference for church leaders, p.5-9; and (d) Extracts of the By-laws governing nomination procedures and roles/responsibilities of different positions, p.10-11.
- 2) Pray for the nominee(s) you have in mind.
- 3) Invite the nominee(s) to consider (with a specific leadership position) in prayer.
- 4) If the nominee agrees to proceed, **the two nominators will complete Part A of the Nomination Form which is duly signed and dated, and then hand the whole Nomination Package to the nominee for completion of Part B of the form with signature & date.**
- 5) The nominator will submit the completed and signed Nomination Form (Parts A & B) to the Nomination Committee on or before November 24, 2023.
- 6) The Nomination Committee will interview the nominee and complete the evaluation process.
- 7) A written profile of the recommended candidates will be provided to the membership by January 14, 2024.
- 8) An election will be held on January 28, 2024

Notes:

- 1) Nominee is a person who is selected or nominated for a certain position. Candidate is a person who has completed the nomination process and recommended to be elected.
- 2) To protect the privacy of all nominees, only the list of eligible candidates will be disclosed in the JMM
- 3) Active members are defined in the church bylaws.
- 4) There is no limit to the number of candidates for any particular leadership position. The successful candidates will be those that receive the highest number of votes during the election.
- 5) In the case of any conflict between the Chinese translation of the by-laws quoted in the nomination form and the by-laws in English, the approved and most up-to-date version of the by-laws in the original English language shall prevail.

Essential qualifications/expectations for all church leadership positions:

Essential qualification guideline that applies to **ALL** positions:

- Must be a born again and baptized Christian.
- Member of SCCEFC for not less than 2 years and have an active status at the time of being nominated;
 - This will make sure they are not a new convert
- Attend corporate church prayer meetings regularly;
 - 'Corporate' can mean deacon prayer meetings
- Active member of a fellowship at SCCEFC
- Regular worship attendance at SCCEFC
- Regularly supports church finances and observes tithing;
 - Personal evaluation & assessment
- Possesses character of humility, servant leader heart, team player, good reputation and manages his/her own family well, including spousal relationship.
- If married, spousal support is necessary
- Willingness to develop spiritual maturity and growth
- Upholds and champion SCCEFC's constitution, policies, by-laws, and vision.

Additional qualifications for Church Directors

Note: We are not seeking for super Christian, but men and women who love God and committed to build up this church that is pleasing to God.

Commitment:

1. Core Value
 - Adhere to Evangelical Free Church Canada Doctrines and Ministry Philosophy.
 - Global church view, yet attentive to South E Free's needs and direction;
 - Attentive to overall needs and directions of SCCEFC
2. Servant heart
 - Demonstrate the attitude to serve willingly with joy.
 - To work with other directors as a team.

Character:

1. Meet Biblical character qualification set forth in 1 Timothy and Titus.
 - Good reputation both in the church and community.
 - Faithful to spouse, spouse is supportive in his/her service in this board. (Applicable if married)
 - Good character: demonstrate good temperament; self-control; respectable; hospitable; no uncontrollable consumption of Alcohol; Tobacco; drugs. Gentle; honest especially with money. Able to control his/her tongue (not a gossipers nor talk behind someone back).
 - Must not be recent convert.
 - A good knowledge of Scripture.
2. A follower of Christ:
 - Faithful to God and man with rich spiritual experiences.
 - Has a positive role model in terms of spiritual growth, desire to learn, and serve with a servant heart.
 - Active in teaching God's words and active members of a church fellowship group.

Competency:

- Proven record of administrative leadership skill and experience;
- Strategic thinker.
- Visionary
- Effective conflict resolution skills, problem solving skills, organization skills and decision making abilities.
- Strong communication skills (Ability to communicate to the language of the leaders).
- Good communicator
- Strong interpersonal skills.
- Reliable, responsible and able to fulfill obligations and responsibilities in a timely and effective manner.
- Able to define problems and issues; collect and assess facts objectively; and ability to make sound and sometimes, difficult decisions.
- Flexible and open mindedness.
- For first term of this structure, we need people who have served in other church's leadership position in order to bring in new inputs in governance.
 - For subsequent terms, not less than half of the elected directors have had served as deacon in South E Free for not less than 3 cumulative years in order to maintain stability and continuity of church direction.

Additional qualifications for Church Deacons:

Commitment:

1. Core Value
 - Adhere to Evangelical Free Church Canada Doctrines and Ministry Philosophy.
 - Ability to consider SCCEFC as a whole.
2. Servant heart
 - Demonstrate the attitude to serve willingly with joy.
 - To work with other directors as a team.

Character:

1. Meet Biblical character qualification set forth in 1 Timothy and Titus.
 - Good reputation both in the church and community.
 - Faithful to spouse, spouse is supportive in his/her service in this board. (Applicable if married)
 - Good character: demonstrate good temperament; self-control; respectable; hospitable; no uncontrollable consumption of Alcohol; Tobacco; drugs. Gentle; honest especially with money.
 - Able to control his/her tongue (not a gossipers nor talk behind someone back).
 - Must not be recent convert.
 - A good knowledge of Scripture.
2. A follower of Christ:
 - Faithful to God and man with rich spiritual experiences.
 - Has a positive role model in terms of spiritual growth, desire to learn, and serve with a servant heart.
 - Active in teaching God's words and active members of a church fellowship group.

Competency:

- Strong interpersonal skills.
- Good communicator
- Good planning and execution skill
- Reliable, responsible and able to fulfill obligations and responsibilities in a timely and effective manner.
- Flexible and open mindedness.

Additional qualifications for Elders:

- Proven spiritual leadership experience;
- Passion in caring/teaching/evangelism/ministration, etc.
- Conflict resolution skill;
- Good communication;

Scriptural Reference for Church Leaders

Exodus 18:21-22

21 But select capable men from all the people—men who fear God, trustworthy men who hate dishonest gain—and appoint them as officials over thousands, hundreds, fifties and tens. 22 Have them serve as judges for the people at all times, but have them bring every difficult case to you; the simple cases they can decide themselves. That will make your load lighter, because they will share it with you.

- Select from the people.
- God fearing person.
- Honest and trustworthy.
- Can identify serious cases and able to solve them collectively.

1 Timothy 3:1-13

3 Here is a trustworthy saying: Whoever aspires to be an overseer desires a noble task. 2 Now the overseer is to be above reproach, faithful to his wife, temperate, self-controlled, respectable, hospitable, able to teach, 3 not given to drunkenness, not violent but gentle, not quarrelsome, not a lover of money. 4 He must manage his own family well and see that his children obey him, and he must do so in a manner worthy of full[a] respect. 5 (If anyone does not know how to manage his own family, how can he take care of God's church?) 6 He must not be a recent convert, or he may become conceited and fall under the same judgment as the devil. 7 He must also have a good reputation with outsiders, so that he will not fall into disgrace and into the devil's trap. 8 In the same way, deacons[b] are to be worthy of respect, sincere, not indulging in much wine, and not pursuing dishonest gain. 9 They must keep hold of the deep truths of the faith with a clear conscience. 10 They must first be tested; and then if there is nothing against them, let them serve as deacons. 11 In the same way, the women[c] are to be worthy of respect, not malicious talkers but temperate and trustworthy in everything. 12 A deacon must be faithful to his wife and must manage his children and his household well. 13 Those who have served well gain an excellent standing and great assurance in their faith in Christ Jesus.

1 Timothy 4:16

16 Watch your life and doctrine closely. Persevere in them, because if you do, you will save both yourself and your hearers.

- Delight in serving.
- Good reputation both in the church and community.
- Faithful to spouse.
- Good character: demonstrate good temperament; self-control; respectable; hospitable; no uncontrollable consumption of Alcohol; Tobacco; drugs. Gentle; honest especially with money. Able to control his/her tongue (not a gossiper nor talk behind someone back).
- Must not be recent convert.
- A good knowledge of Scripture.
- Be tested.

Titus 1:6-9

6 An elder must be blameless, faithful to his wife, a man whose children believe[b] and are not open to the charge of being wild and disobedient. 7 Since an overseer manages God's household, he must be blameless—not overbearing, not quick-tempered, not given to drunkenness, not violent, not pursuing dishonest gain. 8 Rather, he must be hospitable, one who

loves what is good, who is self-controlled, upright, holy and disciplined. 9 He must hold firmly to the trustworthy message as it has been taught, so that he can encourage others by sound doctrine and refute those who oppose it.

- Can able to teach Bible and defense God's teaching in the Bible.

1 Peter 5: 1-4

1 To the elders among you, I appeal as a fellow elder and a witness of Christ's sufferings who also will share in the glory to be revealed: 2 Be shepherds of God's flock that is under your care, watching over them—not because you must, but because you are willing, as God wants you to be; not pursuing dishonest gain, but eager to serve; 3 not lording it over those entrusted to you, but being examples to the flock. 4 And when the Chief Shepherd appears, you will receive the crown of glory that will never fade away.

Acts 20:28

28 Keep watch over yourselves and all the flock of which the Holy Spirit has made you overseers. Be shepherds of the church of God,[a] which he bought with his own blood.

- Serving willingly to be shepherds to those God entrusted.
- Have servant attitude and always set good example.

Philippians 2:3-8

3 Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, 4 not looking to your own interests but each of you to the interests of the others. 5 In your relationships with one another, have the same mindset as Christ Jesus: 6 Who, being in very nature[a] God, did not consider equality with God something to be used to his own advantage; 7 rather, he made himself nothing by taking the very nature[b] of a servant, being made in human likeness. 8 And being found in appearance as a man, he humbled himself by becoming obedient to death—even death on a cross!

- Servant leaders, a follower of Christ.